



## **Meeting of Board of Directors Minutes**

**May 27, 2026**

**1:30 p.m. – 3:00 p.m.**

Northumberland County

### **Board Members Present (In-Person):**

Chair Cathy Borowec  
Anneke Russell  
Councillor John Logel  
Daphne Livingstone  
Lou Rinaldi  
Jacqueline Pennington - absent  
Victor Fiume  
Councillor Mandy Martin  
Maryam Mohajer-Ashjai  
Molly Anthony  
Steve Gilchrist  
Dan Borowec, CAO

### **Board Members' Regrets:**

Jacqueline Pennington  
Victor Fiume  
Councillor Mandy Martin  
Steve Gilchrist

### **Staff:**

- Rebecca Snelgrove, General Manager (Appointed by Board)
- Jackie Diminie, Customer Service Representative
- Kasheen Neal, Customer Service Representative
- Julie Kennedy, Developmental Housing & Homelessness Supervisor
- Rob O'Neil, Facilities Manager
- Willie Reynolds, Project Manager
- Bill Smith, Housing Services Operations Supervisor
- Kim O'Leary, Financial Planning Manager
- Mitchell Hill, Financial Housing Specialist



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- Dwayne Campbell, Director of Planning & Economic Development
- Holly Mallory, Housing Services Caseworker
- Crystal Hunter, Housing Services Caseworker
- Kerry Smith, Housing Services Caseworker

**1. Call to Order**

- Chair Cathy Borowec called the meeting to order at 2:32 p.m.

**2. Territorial Land Acknowledgement**

Cathy Borowec

**3. Approval of the Agenda**

**Moved by:** John Logel

**Seconded by:** Molly Anthony

“**That** the agenda for the May 27,2026 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: **Carried**

**4. Declaration of Interest**

- No declarations

**5. Approval of Regular Board Meeting Minutes**

Minutes of April 22, 2026 Regular Board Meeting

**Moved by:** Molly Anthony

**Seconded by:** Maryam Mohajer-Ashjai

“**That** the minutes of the April 22,2026 Regular Meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

**6. Q1 Housing Operations Report (attached)**



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Julie Kennedy, Housing and Homelessness Operations Supervisor

**Moved by:** Lou Rinaldi

**Seconded by:** Anneke Russell

“**That** the NCHC Board of Directors receive the Q1 Housing Operations Report for information.”

Disposition: **Carried**

**7. Standing Item: Update on 8 King Street in Colborne (verbal)**

Rebecca Snelgrove, General Manager

- Anticipating report coming forward to the Board for consideration of next steps at 8 King Street in the coming months in terms of construction on the site

**Moved By:** Lou Rinaldi

**Seconded by:** Maryam Mohajer-Ashjai

“**That** the NCHC Board of Directors receive the verbal update on 8 King St in Colborne.”

Disposition: **Carried**

**8. Participation Matters Application (to be circulated prior to Board meeting)**

Rebecca Snelgrove, General Manager

**Moved by:** Daphne Livingstone

**Seconded by:** Anneke Russell

“**That** the NCHC Board of Directors authorize the General Manager to apply with the support of the Addressing Gender Based Violence Sub-Committee to the University of Guelph Community Engaged Scholarship Institute for a Participation Matters grant in the amount of \$7,500; and

**Further that** if successful in receiving the grant, approve the utilization of \$7,500 from consulting services to meet the matching amount.”

Disposition: **Carried**

**9. New Business**

Cathy Borowec, Chair

**10. Move to Closed Session**

**Moved by:** John Logel

**Seconded by:** Anneke Russell

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 2:32 p.m.; and

Further That the meeting is closed to the public as is permitted under the Municipal Act Section 239 (2.b) in order to address one matter relating to personal matters about an identifiable individual, including municipal or local board employees; and 239 (2.e) in order to address one matter relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and 239 (2.k) in order to address one matter relating to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and that Rebecca Snelgrove, Dan Borowec, Dwayne Campbell, Julie Kennedy, Jackie Diminie, and Kasheen Neal remain present."

Disposition: **Carried**

**11. Motion to Rise and Results from Closed Session**

**Recommended Motion (1):**

**Moved by:** Daphne Livingstone

**Seconded by:** Anneke Russell

" Further that the confidential resolutions moved in Closed Session regarding one matter relating to personal matters about an identifiable individual, including municipal or local board employees; one matter relating litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and one matter relating to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board."

Disposition: **Carried**

## **12. Next Meeting**

- Wednesday, June 24 at 1:30 p.m.  
Location: **In Person** – 555 Courthouse Road, Cobourg – Committee Room A

## **13. Adjournment**

**Moved by:** Daphne Livingstone

**Seconded by:** Anneke Russell

"That the meeting be adjourned at 3:14 p.m."

Disposition: **Carried**