

Community Liaison Committee (CLC) Meeting Agenda

Date: May 5, 2026 **Time:** 5:00 PM – 7:00 PM

Location: 600 William St, Cobourg – Boardroom

(Please notify Bill Smith at smithb@northumberland.ca in advance if you would like to attend remotely.)

1. Welcome and Opening Remarks (10 minutes)

- **Land Acknowledgement –**
 - **Meeting Objectives & Agenda Overview –**
 - Updates from Transition House and the County – Christian Harvey, Interim ED; Bill Smith
 - Progress Report on Goals for 2026
 - Subcommittee updates with key action items
 - Education & Awareness report – Cathy White for Carolyn Rutherford;
 - Communications –Erisa Katono
 - **Approval of Previous Meeting Minutes (April 7, 2026) – Beth Bellaire**
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2. Shelter and County Updates (40 minutes)

- **Transition House/310 Division Shelter Updates – Christian Harvey**

 - **County and Warming Room Updates – Rebecca or Bill**
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3. Community Feedback & Group Education (20 minutes)

- Summary of feedback from CLC email system
 - Emerging Issues (see letter from a concerned citizen attached)
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4. Subcommittee Reports (20 minutes)

- **Communications:** Erisa Katono
 - **Education and Awareness sub-committee:** Carolyn Rutherford
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5. Unfinished Business (5 minutes)

6. Final Discussion & Next Steps (10 minutes)

- Confirm action items & next meeting details (Next meeting is June 2, 2026)
Discussion: Food for meetings; meeting format
 - Confirm any confidential items
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7. Adjournment

Date: Wed, Apr 29, 2026, 8:44 a.m.

Subject: Concerns Regarding Security Patrols and Safety Near My Home

To: <info@thshelter.ca>

Dear Transition House Team,

I am writing to express serious concerns regarding safety in the area surrounding my home. I understand that security is supposed to patrol within 500 metres of the building, however since moving into my home on March 1st, I have not seen security patrolling the area once. I live at [address removed for confidentiality purposes], and every single day there are people in this area, doing drugs, urinating, and making an absolute disgusting mess.

I have spoken to the landlord of that building who has also expressed this is unacceptable. She has phoned CPS to step up patrol, and has a meeting with the mayor.

On a daily basis, I am having to confront individuals who are loitering near my property, using drugs, and creating an unsafe environment. This has become extremely stressful and unacceptable, especially as I have children living in the home.

I am asking that this matter be addressed immediately. Residents in the surrounding area should not be left to manage these situations on their own. I would appreciate clarification on how patrols are being conducted and what steps will be taken to improve safety moving forward.

Thank you for your time and prompt attention to this issue.

Sincerely,

