

Community Liaison Committee (CLC) Meeting Agenda

Date: December 2, 2025 **Time:** 5:00 PM – 7:00 PM

Location: 600 William St, Cobourg – Boardroom

(Please notify Chloe in advance if you would like to attend remotely.)

1. Welcome and Opening Remarks (10 minutes)

- **Land Acknowledgement** – Erisa Katono
 - **Meeting Objectives & Agenda Overview** – Chloe Craig
 - Updates from Transition House and the County – Christian Harvey, Interim ED; Bill Smith
 - Subcommittee updates with key action items
 - Education & Awareness report – Carolyn Rutherford; Demonstration of “A Day in the Life” presentation
 - Communications – Rob James and Erisa Katono
 - **Approval of Previous Meeting Minutes (Nov. 4, 2025)** – Beth Bellaire
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2. Shelter and County Updates (30 minutes)

- **Transition House Updates** – Christian Harvey

 - **County and Warming Room Updates** – Rebecca or Bill
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3. Community Feedback & Group Education (5 minutes)

- Summary of feedback from CLC email system
 - See A Day in the Life under Education and Awareness Subcommittee report
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4. Subcommittee Reports (30 minutes)

- **Communications:** Erisa Katono and Rob James
 - **Education and Awareness sub-committee:** Carolyn Rutherford
 - **A Day in the Life**
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5. Unfinished Business (20 minutes)

Review of Terms of Reference and setting goals for 2026

7. Final Discussion & Next Steps (10 minutes)

- Confirm action items & next meeting details (Next meeting is January 6, 2026)
- Confirm any confidential items

8. Adjournment