

Community Liaison Committee (CLC) Meeting Agenda

Date: June 3, 2025

Time: 5:00 PM – 7:00 PM

Location: 600 William St, Cobourg – Boardroom

(Please notify Kim in advance if you would like to attend remotely.)

1. Welcome and Opening Remarks (10 minutes)

- **Land Acknowledgement** – Bob LeDrew
 - **Meeting Objectives & Agenda Overview** – Chloe Craig
 - Sign new confidentiality forms
 - Updates from Transition House and the County
 - Review of Terms of Reference
 - Communications Guidelines acceptance
 - Cobourg Council Invitation to Town Hall June
 - Emerging issues or group education opportunities
 - Subcommittee updates with key action items
 - **Approval of Previous Meeting Minutes (May 6, 2025)**
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2. Shelter and County Updates (20 minutes)

- **Transition House Updates** – Ike Nwibe (10 minutes)
 - **County Updates** – Rebecca or Bill (10 minutes)
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3. Community Feedback & Group Education (45 minutes)

- Summary of feedback from CLC email system - Bob & Rebecca
 - Review of Terms of Reference
 - Communications Guidelines acceptance - Bob LeDrew
 - Cobourg Town Hall invitation - Chris Challenger
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4. Subcommittee Reports (20 minutes)

- **Finalized Action Steps** – Commitments moving forward
 - **Working Process** – Organizational approach between meetings
 - **Accountability & Timeline** – Responsibilities and deadlines
 - **Requests** – Any needed support from the full CLC
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5. Unfinished Business (5 minutes)

6. Final Discussion & Next Steps (15 minutes)

- Confirm action items & next meeting details

- Confirm any confidential items
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7. Closing Remarks & Adjournment (5 minutes)

- Member reflections
- Acknowledgments and thanks