



Meeting of Board of Directors Agenda

February 25, 2026

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

<https://us06web.zoom.us/j/83089345136?pwd=vCDclXcmbu5yoWa8CcFFbKEHA8Xm3t.1>

Meeting ID: 830 8934 5136

Passcode: 927092

1. Call to Order

Cathy Borowec

2. Territorial Land Acknowledgement

Cathy Borowec

3. Approval of the Agenda

Recommended Motion:

“**That** the agenda for the February 25, 2026, regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

4. Declaration of Interest

5. Approval of Minutes (attached)

Minutes of January 28, 2025, Regular Board Meeting, and February 4, 2026, Interim Board Meeting

Recommended Motion:

“**That** the minutes of the January 28, 2025, Regular Board Meeting, and February 4, 2026, Emergency Board Meeting of the Northumberland County Housing Corporation be approved.”

6. Update on 8 King St in Colborne (verbal)

Rebecca Snelgrove, General Manager

Recommended Motion:

“That the NCHC Board of Directors receive the verbal Update on 8 King St in Colborne for information.”

7. New Business

Cathy Borowec, Chair

8. Move to Closed Session

Recommended Motion:

“That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at _____p.m.; and

Further That the meeting is closed to the public as is permitted under the Municipal Act Section 239 (2.b) personal matters about an identifiable individual, including municipal or local board employees; (2.c) in order to address matters relating to a proposed or pending acquisition or disposition of land by the municipality or local board; and (2.k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and that Glenn Dees, Rebecca Snelgrove, Julie Kennedy, Linda Johnston, and Jackie Diminie remain present.”

9. Motion to Rise and Results from Closed Session

Recommended Motion (1):

“That the NCHC Board of Directors rise from Closed Session at _____ p.m.; and

Further that the confidential resolution moved in Closed Session regarding matters relating to the security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose is hereby referred to this open session of the NCHC Board of Directors for adoption.”

10. Next Meeting

- Date: March 25, 2026
Location: Zoom Video Conference



11. Adjournment

Recommended Motion:

"That the meeting be adjourned at _____ p.m."



Meeting of Board of Directors Minutes

January 28, 2026

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

<https://us06web.zoom.us/j/89268653494?pwd=4meGEh5jedVo9WDjaJVlKRn5M4X2VX.1>

Meeting ID: 892 6865 3494

Passcode: 281089

Board Members Present (Virtual):

Anneke Russell

Carol Coleman

Councillor John Logel

Daphne Livingstone

Jacqueline Pennington

Councillor Mandy Martin

Maryam Mohajer-Ashiai

Molly Anthony

Victor Fiume

Board Members' Present (In-Person):

Cathy Borowec, Chair

Board Members Regrets

Lou Rinaldi

Steve Gilchrist

Staff:

- Amanda Bedwell Customer Service Unit Supervisor
- Julie Kennedy, Developmental Housing & Homelessness Supervisor
- Linda Johnston, Application Assistant Representative
- Rebecca Snelgrove, General Manager (Appointed by Board)
- Mitchell Hill, Financial Housing specialist
- Negar Pakzadian, Project Manager, Major Capital Projects
- Rob O'Neil, Facilities Manager

12. Call to Order

Chair Cathy Borowec called the meeting to order at 1:31 p.m.

13. Territorial Land Acknowledgement

Cathy Borowec

14. Approval of the Agenda

Moved by: John Logal

Seconded by: Anneke Russell

“**That** the agenda for the January 28, 2026, regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: **Carried**

15. Declaration of Interest

- No declarations.

16. Approval of Minutes (attached)

Minutes of November 26, 2025, Regular Board Meeting

Moved by: Anneke Russell

Seconded by: Victor Fuime

“**That** the minutes of the November 26, 2025, Regular Meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

17. Growth and Expansion Sub-Committee Update (verbal)

Moved by: Victor Fuime

Seconded by: Mandy Martin

“**That** the NCHC Board of Directors receive the Growth and Expansion Sub-Committee update for information.”

Disposition: **Carried**

18. Construction Standards Sub-Committee Update (verbal)

Moved by: Anneke Russell
Seconded by: Jacqueline Pennington

"That the NCHC Board of Directors receive the Construction Standards Sub-Committee update for information."

Disposition: **Carried**

19. New Business

Cathy Borowec, Chair

20. Move to Closed Session

Moved by: John Logal
Seconded by: Anneke Russell

"That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 1:58 p.m.; and
Further That the meeting is closed to the public as is permitted under the Municipal Act Section 239 (2.c) in order to address matters relating to a proposed or pending acquisition or disposition of land by the municipality or local board and that Glenn Dees, Rebecca Snelgrove, Julie Kennedy, Linda Johnston, and Jackie Diminie remain present."

Disposition: **Carried**

21. Motion to Rise and Results from Closed Session

Moved by: Victor Fuime
Seconded by: Mandy Martin

"That the NCHC Board of Directors rise from Closed Session at 2:44 p.m.; and

Further that the confidential resolution moved in Closed Session regarding matters relating to a proposed or pending acquisition or disposition of land by the municipality or local board is hereby referred to this open session of the NCHC Board of Directors for adoption."

Disposition: **Carried**

22. Next Meeting

- Date: February 25, 2026, at 1:30 p.m.
Location: Zoom Video Conference

23. Adjournment

Moved by: John Logal
Seconded by: Anneke Russell

"**That** the meeting be adjourned at 2:47 p.m."

Disposition: **Carried**



**Emergency Meeting of Board of
Directors
Meeting Minutes**

February 4, 2026

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

[https://us06web.zoom.us/j/88089364573?pwd=4tgGkP2d28V4IMKOB4Gbx6XPpeC3Ci.](https://us06web.zoom.us/j/88089364573?pwd=4tgGkP2d28V4IMKOB4Gbx6XPpeC3Ci.1)

1

Meeting ID: 880 8936 4573

Passcode: 159859

Board Members Present (In Person):

Anneke Russell
Cathy Borowec Chair
Councillor John Logel
Daphne Livingstone
Jacqueline Pennington
Councillor Mandy Martin
Maryam Mohajer-Ashiai
Molly Anthony
Victor Fiume
Steve Gilchrist

Board Members' Regrets: Lou Rinaldi

Guests: Representatives from Insurance – Housing Services Corporation; Jenny Gloria and Sarah Baker

Staff:

- Rebecca Snelgrove, General Manager (Appointed by Board)
- Jackie Diminie, Customer Service Representative
- Kasheen Neal, Customer Service Representative
- Julie Kennedy, Developmental Housing & Homelessness Supervisor
- Rob O'Neil, Facilities Manager
- Carl Bonitto, Risk Manager, Northumberland County
- Bill Smith, Homelessness & Acting Housing Services Manager
- Mitchell Hill, Financial Housing Specialist, Finance

- Wayne Kerohan, Senior Maintenance Technician
- Willie Reyns, Project Manager – Public Works
- Lisa Martin, Housing & Homelessness Operations Developmental Supervisor
- Colleen McCabe, Health & Safety / Emergency Planning

1. Call to Order

- Chair Cathy Borowec called the meeting to order at 1:40 pm

2. Territorial Land Acknowledgement

3. Approval of the Agenda

Moved by: John

Seconded by: Victor

“**That** the agenda for the February 4, 2026, Special meeting of the Northumberland County Housing Corporation Board of Directors be approved.”.

Disposition: **Carried**

4. Declaration of Interest

- No declarations

5. NCHC Property Fire – 8 King St, Colborne (verbal)

Rebecca Snelgrove, General Manager

Moved by: Steve Gilchrist

Seconded by: John Logel

“**That** the NCHC Board of Directors receive the verbal update on the NCHC Property Fire – 8 King St in Colborne for information.”

- Cathy Borowec gave a heartfelt thank you to all staff for their hard work done throughout the weekend.
- Rebecca Snelgrove also reiterated those sentiments and acknowledge staff that are supporting 18 units that have been displaced and expressed condolences to family of deceased tenant.
- This was a catastrophic fire which is rare. We are working around the clock to navigate this and with our tenants as well.

Disposition: **Carried**

6. New Business

Cathy Borowec, Chair
- No new business

7. Move to Closed Session

Moved by: Jacqueline Pennington
Seconded by: Anneke Russell

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 1:52 p.m.; and

Further That the meeting is closed to the public as is permitted under the Municipal Act Section 239 (2.a) in order to address matters relating to the security of the property of the municipality or local board; (2.b) personal matters about an identifiable individual, including municipal or local board employees; and (2.f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and that Glenn Dees, Rebecca Snelgrove, Bill Smith, Julie Kennedy, Rob O'Neil, Carl Bonitto, Lisa Martin, Wayne Kernohan, Sarah Baker and Jenny Gloria (representatives from HSC), Jackie Diminie and Kasheen Neal remain present."

Disposition: **Carried**

8. Motion to Rise and Results from Closed Session

Moved by: John
Seconded by: Molly

"**That** the NCHC Board of Directors rise from Closed Session at 3:18 pm; and

Further that the confidential resolution moved in Closed Session regarding matters relating to the security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose is hereby referred to this open session of the NCHC Board of Directors for adoption.

9. Next Meeting

- Date: February 25, 2026
Location: Zoom Video Conference

10. Adjournment

Moved by: Jacqueline Pennington
Seconded by: Daphne Livingstone

"That the meeting be adjourned at 3:20 pm